

**NEVADA COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING  
MONDAY, JUNE 15, 2020  
BOARD ROOM AT 1035 15TH STREET**

**PRESENT:** BOARD MEMBERS: Tori Carsrud, Marty Chitty, Leanne Harter, Tom Maier (see **Call to Order** below) **ABSENT:** Joe Anderson  
**STAFF:** Steve Gray, Justin Gross, Joe Wakeman, Brian Schaeffer.

**1. Call to Order** at 6:30 p.m. All participants attended the meeting via Internet Stream as allowed by Board Policy 210.6.

**2. Approval of Agenda** The Board noted a milk bid and a personnel item to be added to agenda. Motion by Maier, second Harter to approve the agenda as amended. Motion Carried 4-0.

**3. Public Comment** - none

**4.1 Nevada CSD Work-Based Learning Guide - CORE (Career Occupation Related Experiences)**

Mr. Gross reviewed the Career Occupation Related Experiences (CORE) document which will serve as the District Work-Based Learning Guide. He said this document will serve those in work-based learning or those planning to go into work-based learning. He noted the support he had received from community partners in the process of preparing this guide.

**4.2 MS Renovation Planning Update - INVISION Architects**

Kerry Weig with INVISION Architects reviewed the work that the staff had completed for a Middle School renovation. Chad Alley from Estes Construction was also present. Ms. Weig said the plan from her firm was to appear to the Board at least once per month during the renovation process. She said interviews had been conducted with the Middle School Building Level Team (BLT) of teachers. The hopes and fears of the renovation were brought forward by the BLT which included an evaluation of the building and visual listening. Pictures of educational places were used for prioritization of spaces. In the week following the BLT session, student interviews were held. Ms. Weig noted that these discussions were positive and good. After all discussions, the regular team meeting at INVISION met to share out and work with Estes. Problems in the Middle School noted by all was the HVAC and the institutional look of the current building. Hopes listed were a better facility linked to education and a new commons area. The students asked for more space in the hallways near the lockers and noted that the media center is a favorite as there is a variety of seating. Ms. Weig said INVISION would return at the July 6 Board meeting with conceptual design information. She said INVISION would help prepare newsletter materials and help support the bond issue vote in September. Estes is working on cost estimates and is meeting with roof contractors for their information.

**5.1 Student-Parent Handbooks 2020-21** Administration requested approval of the Student-Parent Handbooks for the 2020-21 school year. Motion by Chitty, second by Harter to approve the handbooks. Motion Carried 4-0.

**5.2 Board Calendar 2020-21** The Board reviewed a proposed schedule of Board meetings during the 2020-21 year. Motion by Chitty, second by Maier to approve the Board meeting calendar. Motion Carried 4-0.

**5.3 Board Goals 2020-21** Dr. Gray reviewed the Board goals discussed during the Board retreat last

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winter. Motion by Maier, second by Chitty to approve the 2020-21 Board goals. Motion Carried 4-0.

**5.4 Bids for Food Service 2020-21** Two bids were submitted for bread products for Food Service. The recommendation from the new Food Service Director was to accept the bid from Rotella's Italian Bakery. Three bids were submitted for dairy products for Food Service. The recommendation was to accept the bid from Anderson Erickson Dairy. Motion by Chitty, second by Harter to approve the bids from Rotella's Italian Bakery and Anderson Erickson Dairy. Motion Carried 4-0.

**5.5 Nutrition Interfund Loan** According to Declaratory Order #4672 from the Iowa Department of Education, the Board is to approve loans between funds. There is a loan occurring between the General and Nutrition Funds to cover a negative cash balance in the Nutrition Fund. According to Schaeffer, this amount of the negative cash balance during 2019-20 was nearly \$402,000 in October but has shrunk to \$211,000 in June. Motion by Chitty, second by Harter to approve the loan for fiscal 2019-20 to the Nutrition Fund from the General Fund of no more than \$402,000, interest payable from the Nutrition Fund to the General Fund at an interest rate of .17%. Motion Carried 4-0.

**6. Consent Agenda** Motion by Chitty, second by Maier to approve the consent agenda items:

- Board Minutes of the meeting of June 1
- Bills
- Financial Reports for May
- Appointments: Patrick Donovan – Tech Integration Specialist
- Contracted Curriculum Consultant for 2020-21: Nancy Port
- Contract Adjustment: James Carsrud – Assistant Varsity Baseball Coach
- Resignations: Jacki Kooistra – 8<sup>th</sup> Grade Science Teacher
- Second Reading of Board Policy 503.4: Extra-Curricular Code of Conduct
- Early Graduation Request from Katelyn Miller
- Fundraisers: Football Team – Card Sales & Apparel Sales, Prom Fundraiser – ABWA Craft Fair Concession, FFA – Fruit Sales and Fall Plant Sales

Motion Carried 4-0.

**7.1 Board Member Comments** Chitty asked Student Board Member Ben about changes in the Middle School. Ben said the Middle School needs a good learning environment with it needing to be more open and with more natural light. After being asked, Dr. Gray said the superintendent consensus is that they aren't changing their districts' 2020-21 calendars as the days before August 23 can't count to 1080 hours required. The District's "Return to Learn Plan" for 2020-21 is due to the Iowa Department of Education on July 1.

**7.2 Board Calendar** was reviewed. The next regular Board meeting is Monday, July 6, 2020 at 6:30 p.m. via Zoom

**8. Closed meeting to Discuss Purchase of Real Estate** Motion by Harter to go into closed session at 7:38 p.m. as provided in Section 21.5(1)(j) to discuss purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the District would have to pay for that property. Second by Maier. Roll Call Vote: Maier – aye, Chitty - aye, Harter - aye, Carsrud – aye. Motion Carried 4-0.

Motion to go out closed session at 8:08 p.m. by Chitty, second by Maier. Motion Carried 4-0.

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9. **Adjournment** at 8:08 p.m.

Respectfully Submitted,

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Board President

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Board Secretary