

**NEVADA COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING
MONDAY, SEPTEMBER 24, 2018
BOARD ROOM AT 1035 15TH STREET**

PRESENT: BOARD MEMBERS: Tori Carsrud, Joe Anderson, Mark Crawford, Leanne Harter. **ABSENT:** Tom Maier
STAFF: Steve Gray, Amanda Hoffman, Jason Sampson, Brian Schaeffer.

Final Meeting of Retiring Board

1. Call to Order at 6:30 p.m.

2. Approval of Agenda Motion by Harter, second by Anderson to approve the agenda for this meeting. Motion Carried 4-0.

3. Public Comment - none

4.1 Student Trips/Travel - Amanda Hoffman Dr. Gray said that Middle School counselor Amanda Hoffman is taking the lead on arranging student trips that will not be school related and outside of Ms. Hoffman's contract time. Ms. Hoffman said she started traveling with students in 2013 in another school district. She said, at that time, she did the work herself but, later, she said she starting using a company. The idea is that the company will roll out four-year travel plan so families can plan and prepare for the trips. The company will use school e-mail to contact parents. Potentially, there may be a June 2019 trip with sixth thru eighth grades to going to Washington, DC. To fund these trips, there may be four fundraising events outside of school time.

5. Adjourn at 6:45 p.m.

Organizational Meeting of the New Board

6. Board Reorganization

6.1 Call to Order Board Secretary Brian Schaeffer at 6:45 p.m.

6.2 Roll Call - Board Secretary The record shows that Board Members Joe Anderson, Tori Carsrud, Mark Crawford, and Leanne Harter are present. Board Member Tom Maier is absent.

6.4 Election of Board President - Board Secretary Motion by Anderson, second by Harter to nominate Board Member Tori Carsrud as Board President. Motion Carried 3-0 (abstain: Carsrud).

6.5 Election of Board Vice-President - Board Secretary Motion by Harter, second by Crawford to nominate Board Member Tom Maier as Board Vice-President. Motion Carried 4-0.

6.6 Determine Dates/Times of Meetings Motion by Crawford, second by Harter to approve the dates and times of the Board meetings for 2018-19 as listed below Motion Carried 4-0.

October 8 Regular Board Meeting, 6:30 PM Board Room

October 22 Regular Board Meeting, 6:00 PM Board Room

November 12 Regular Board Meeting, 6:30 PM Board Room

December 10 Regular Board Meeting, 6:30 PM Board Room

January 14 Regular Board Meeting, 6:30 PM Board Room

January 28 Regular Board Meeting, 6:30 PM Board Room

February 11 Regular Board Meeting, 6:30 PM Board Room

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MINUTES OF MEETING OF SEPTEMBER 24, 2018 (CONTINUED)

February 25	Regular Board Meeting, 6:30 PM Board Room
March 11	Regular Board Meeting, 6:30 PM Board Room
March 25	Regular Board Meeting, 6:30 PM Board Room
April 8	Regular Board Meeting, 6:30 PM Board Room
April 22	Regular Board Meeting, 6:30 PM Board Room
May 13	Regular Board Meeting, 6:30 PM Board Room
June 10	Regular Board Meeting, 6:30 PM Board Room
July 8	Regular Board Meeting, 6:30 PM Board Room
August 12	Regular Board Meeting, 6:30 PM Board Room
August 26	Regular Board Meeting, 6:30 PM Board Room

6.7 Operating Practice

a) Authorize the Board President and Board Secretary to issue payroll checks, pay utility bills and bills that carry a discount if paid within a specified time period. Motion by Crawford, second by Anderson approve this authorization. Motion Carried 4-0.

b) Appointment of Board Members To Committees

IASB (Iowa Association of School Boards) Delegate Assembly – Maier

IASB Legislative Network – Carsrud

Story County Conference Board – Anderson

Interest Based Cooperation (IBC) Team – Harter

IBC Alternate – Maier

Community Resource Center Advisory Board – Harter (alternate: Carsrud)

School Improvement Advisory Committee – Crawford (alternate: Crawford)

City/School Committee – Carsrud (alternate: Crawford)

Ames Conference Board – Harter (alternate: Anderson)

Motion by Harter, second by Crawford to approve the committee appointments. Motion Carried 4-0.

6.8 Annual Meeting: Review of Financial Books and Reports

a) Certified Annual Report (CAR) The Board reviewed a written report on the CAR from Schaeffer. He noted that both revenues and expenditures for the General Fund for 2017-18 had increased from 2016-17 and revenues from 2017-18 had exceeded expenditures by \$401,374. The solvency ratio had increased from 13.18% for 2016-17 to 14.83% in 2017-18.

b) Depositories The Board reviewed the following resolution for depositories:

“For the 2018-19 school year, Nevada Community School District will utilize the following depository institutions, Community Bank, Great Western Bank, and State Bank & Trust Company, all of Nevada. The maximum deposit amounts will be set at \$3,000,000 at Community Bank and State Bank & Trust Company and \$8,000,000 at Great Western Bank.”

Motion by Crawford, second by Harter to approve the depositories’ resolution. Motion Carried 4-0.

7.1 College Credit Increases at NHS: 5-Year Trend The Board had requested information on how many college credits had been earned by Nevada High School students who took advantage of the co-curricular and post-secondary educational opportunities and the estimated savings to parents for the college credits taken. The total college credit earned by Nevada High School students increased from 437 credits in 2013-14 to 1,879 credits in 2017-18. The estimated savings in 2017-18 alone to parents from these credits as students would not have to take college courses: \$304,794.

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MINUTES OF MEETING OF SEPTEMBER 24, 2018 (CONTINUED)

8.1 Consider Van Quotes Mr. Sampson reviewed bids that were received on vans. He said hail damage had totaled one van in the fleet and the other had rust issues. He recommended that the Board approved bids on two used vans from Ames Ford – both were 2017 Dodge Caravans with approximately 43,000 miles. Ames Ford was asking \$18,557 for each. Motion by Anderson, second by Crawford to approve purchasing the vans from Ames Ford at the bids offered. Motion Carried 4-0.

9. Consent Agenda Motion by Crawford, second by Harter to approve the consent agenda items:

- Board Minutes of the meeting of September 10
- Bills
- Appointments: Janice Schmidt - Food Service Worker
- Resignation: Tim Shill - Assistant Baseball Coach
- Volunteer Coach: Will Sutton - Drama
- Fundraisers: Football Cheer Homecoming T-Shirts
- Change Orders for Baseball Facility: #1 - Add synthetic turf accent feature (+\$9,000); #3 - Change door hardware (+\$164.50); #4 - Change concrete footer for backstop wall (+\$8,028); #6 - Change to preblended color mortar mix (+\$1,379); #8 - Change press box window frame to black (+\$318); #11 - Extend subdrain north of field (+\$2,122) #13 - Add subdrain along wall and ramp at grandstand (+\$3,713).

Motion Carried 4-0.

10.1 Board Member Comments The Board complimented how well the various activities of Homecoming were conducted.

10.2 Board Calendar was reviewed. The next regular Board meeting is Monday, October 8, 2018 at 6:30 p.m.

11. Adjournment at 7:50 p.m.

Respectfully Submitted,

Board President

Board Secretary