

**NEVADA COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING
MONDAY, JULY 8, 2019
BOARD ROOM AT 1035 15TH STREET**

PRESENT: BOARD MEMBERS: Tori Carsrud, Joe Anderson, Leanne Harter, Tom Maier. **ABSENT:** Mark Crawford
STAFF: Steve Gray, Justin Gross, Lisa Hartman, Brian Schaeffer.
OTHERS: Brett Van Waus

1. Call to Order at 6:30 p.m.

2. Approval of Agenda The Board noted the addition of action item 6.8: "Approval to Proceed with Additional Costs Related to Elementary Parking Lot Project". Motion by Maier, second by Anderson to approve the agenda as amended. Motion Carried 4-0.

3. Public Hearing

a. Pursuant to Chapters 21 and 298A Code of Iowa, NOTICE IS HEREBY GIVEN that a public hearing will be held by the Nevada Community School District, on July 8, 2019 at 6:30 p.m. in the District Board Room (1035 15th Street, Nevada, IA). This hearing is on a resolution to expend funds from district's Flexibility Account for General Fund purposes. These funds, in the amount of \$30,000, were unexpended and unobligated from Professional Development funds.

Dr. Gray noted that the flexibility funds proposed were from the Professional Development account as Professional Development in the District was expended from the Teachers' Leadership & Compensation account.

b. Public Comment during Public Hearing - none

c. Consider Approval of Resolution for Flex Fund Transfer Motion by Harter, 2nd by Maier to approve the resolution for the flex fund transfer of \$30,000 (see full resolution in minute book). Motion Carried 4-0.

4. Public Comment - none

5.1 Announcement - Individual to be appointed to the Board on August 12, 2019 Mark Crawford is resigning from the Board. Notice was printed in the *Nevada Journal* on Thursday, June 20 that it was the intent of the Board to appoint new person to fill the position until the next election on November. Dave Sutherland submitted a letter of interest to fill the position and will be sworn in at the next Board meeting on August 12.

5.2 NCSD Business Office: ASBO International Certificate of Excellence in Financial Reporting Award FY18 The Business Office was notified that the Nevada Community School Comprehensive Annual Financial Report for June 20, 2018 had won the Certificate of Excellence from the Association of School Business Officials. This is the 19th time in as many years that the Business Office has won the award.

5.3 Board Salutes: Mark Crawford The Board noted Mark Crawford's service to the District as School Board member. He originally filled the term for a resignation in June 2017.

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6.1 FY20 Milk Bids Two bids had been received for milk products for Food Service. Food Service Director Candy Anderson suggested that Anderson Erickson be approved for the bid. Motion by Anderson to approve the escalator bid for dairy products for 2019-20 from Anderson Erickson, second by Maier. Motion Carried 4-0.

6.2 FY20 Bakery Bids One bid had been received for bakery products for Food Service. Food Service Director Candy Anderson recommended that Bimbo Bakeries be approved. Motion by Maier to approve the bid for bakery products for 2019-20 from Bimbo Bakeries, second by Harter. Motion Carried 4-0.

6.3 MS Handbook Additions 2019-20 Dr. Hartman reviewed the additions she was suggesting for the Middle School Handbook. After questions from Carsrud about the second offense for student use of cell phones, Dr. Hartman said that she and Mr. Sneiderman made the decision on the penalty as the teaching staff was split on their use. Dr. Hartman also noted the academic eligibility changes effective with the use of Standards-Based Grading, new to the Middle School this coming school year. Motion by Harter, second by Maier to approve the additions to the Middle School Handbook for 2019-20. Motion Carried 4-0.

6.4 Special Education Service Delivery Plan Mr. Gross said the Special Ed Service Delivery Plan is reviewed every five years. The plan is revised as needed, sent to the School Improvement Advisory Committee for approval, and is then sent to Board for review and approval. Motion by Harter, second by Anderson to approve the Special Education Service Delivery Plan. Motion Carried 4-0.

6.5 Professional Development: Flippen Group Quote The Capturing Kids' Heart (CKH) staff from Flippen Group are brought back to the District each year for training. Teachers' Quality (TQ) Professional Development funds are typically used for this training if the TQ committees agree. The Process Champions group for CKH has had some turnover and has staff who needs training. Mr. Gross explained the training. It was noted that Mrs. Fridere's class has spoken to CKH groups in Des Moines for three years as an example of CKH's use. Motion by Maier to approve \$17,000 for CKH training, second by Harter. Motion Carried 4-0.

6.6 Board Calendar 2019-20 The Board reviewed the list of dates of Board meetings for 2019-20. Carsrud noted there would be no May 25, 2020, meeting. Anderson inquired about shifting Board meetings to the first and third Mondays of the month rather than the second and fourth Mondays. Administration was going to review this possibility. Motion by Maier to table the Board meeting calendar until next meeting, second by Anderson. Motion Carried 4-0.

6.7 HS Handbook Additions 2019-20 The Board reviewed recommendations from Mr. Asmus of changes to the High School Handbook for 2019-20, including the implementation of executive function skills in all High School classes and the expectations for students in seminar. Motion by Harter to approve the High School Handbook additions for 2019-20, second by Anderson. Motion Carried 4-0.

6.8 Approval to Proceed with Additional Costs Related to Elementary Parking Lot Project Dr. Gray said the west side of parking lot at the Elementary School has compaction problems. In places, there might only be an inch of gravel which allows water under the pavement which destroys the surface of the lot. The discovery of this occurred in preparation of the Elementary School Parking Repair Project. Terracon will need to test the entire area. If the compaction is bad in whole section, it may take up to

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another \$26,000 to repair the lot. This payment would be from the SAVE Fund. The Board agreed that the project can't be delayed, especially if the weather gets bad. Motion by Anderson, second by Harter to approve proceeding with additional costs for the Elementary School Parking Repair Project. Motion Carried 4-0.

7. **Consent Agenda** Motion by Harter, second by Maier to approve the consent agenda items:

- Board Minutes of the meeting of June 10
- Bills
- Financial Reports for May
- Appointments: Sadie Backoff – Wrestling Cheer Coach; Megan Bennett – Middle School Cheer Coach; Emma Den Hartog – 6th Grade Language Arts Teacher; Jill Gray – Head Girls' Tennis Coach; Kasey Horn – Elementary Special Ed Teacher; Shelby Myers – Middle School Volleyball Coach; Catherine Neuman – Middle School Volleyball Coach; Devon O'Connell – Middle School Student Council Advisor; Treasa VonderHart – Bus Driver.
- Lane Change: Jacki Kooistra – from MA to MA+15
- Resignations: Amanda Hoffman – Guidance Counselor; Kim Huegerich – Key Club; Serena Quillen – Food Service Worker.
- Fundraisers: Middle School Weightlifting Camp; High School Volleyball Apparel Order on-line; High School Volleyball Camp; Boys' & Girls' Golf Best Shot Golf Outing; High School Student Council for Homecoming Fireworks; Wrestling – Cornhole Tournament at Lincoln Highway Days; Music Trip to Orlando – Harrison Hometown Fundraising; Junior Class – Donation/Craft Fair for Junior/Senior Prom.
- Policy Second Reading of 505.5 Graduation Requirements

Motion Carried 4-0

8.1 **Board Member Comments** Carsrud complimented Camp Invention and its volunteers.

8.2 **Board Calendar** was reviewed. The next regular Board meeting is Monday, August 12, 2019 at 6:30 p.m.

9. **Adjournment** at 7:42 p.m.

Respectfully Submitted,

Board President

Board Secretary